Web Portal – Entering OnCall information

From our website at NewtownAnswering.com.

Select Web Portal under Customer Login



Enter you Login and Password

ntelligent Series		
Login: Password:	Login	

igent Series

- 1. Click the OnCall Tab
- 2. Click a Date
- 3. Select a shift you would like to fill.
- 4. Select a person
- 5. Click Assign

Directory OnCall 1											
Main											
New 💌 Edit Copy Delete Assign	Override UnAssign List	Day Week Month Roster Sp	readSheet 🖌 📔 Mes	sage Search 🖌 Si	chedules 🔽 Comr	nent Refresh	Filter				
This is the comment text											
Friday, April 12:019 0 assigned 4 unassigned											
≤ April 2019 ≥	Start	End	Call Order	Shift	Role	Contact	Comment	Status			
Sun Mon Tue Wed Thu Fri Sat	+ 4/11/2019 8:00 AM	4/12/2019 8:00 AM	0	Daily 8a-8a	Back-up						
Z I Z Z I Z Z I Z Z I Z Z I Z Z I Z Z I <thi< th=""> <thi< th=""> <thi< th=""> <thi< th=""></thi<></thi<></thi<></thi<>	4/11/2010-0-00 AM	4/12/2019 8:00 AM	0	Daily 8a-8a	On-call						
<u>14 15 16 17 18 19 20</u>	4/12/2019 8:00 AM	4/13/2019 8:00 AM	U	Daily 8a-8a	Back-up						
<u>21</u> <u>22</u> <u>23</u> <u>24</u> <u>25</u> <u>26</u> <u>21</u> 28 <u>29</u> <u>30</u> <u>1</u> <u>2</u> <u>3</u> <u>4</u>	4/12/2019 8:00 AM	4/13/2019 8:00 AM	0	Daily 8a-8a	On-call						
<u>5 7 8 9 10 11</u>											
Full Coverage											
Partial Coverage											
No Coverage 4											
Resources											
Michael G Theran M											
5											
Assign											